



## JOB DESCRIPTION

<b>Job Title:</b>	Lecturer (Teaching-Focused) in Human Geography
<b>Department / Unit:</b>	Department of Geography
<b>Job type</b>	Full-Time, Fixed-Term, Academic
<b>Grade:</b>	RHUL 8
<b>Accountable to:</b>	Head of Department of Geography
<b>Accountable for:</b>	
<b>Purpose of the Post</b>	
<p>This post is to cover teaching in Human Geography in both Urban and Political Geography due to research fellowship teaching buy-out. Lecturers (Teaching-Focused) are expected to teach and supervise at undergraduate and postgraduate level, taking full responsibility for the design, management and delivery of their teaching. They will also participate in departmental administration as requested by the Head of Department. Role holders will be expected to demonstrate up-to-date scholarship in line with the research-informed teaching in their department, relevant academic literature in their field, and pedagogic research. They will be encouraged to engage with the wider research culture of the Department, School and University.</p> <p>The key objectives and principal accountabilities for a Lecturer (Teaching Focused) are as follows:</p> <ol style="list-style-type: none"> <li>1. To design, deliver and assess high-quality teaching.</li> <li>2. To demonstrate and promote a high level of pedagogic and disciplinary scholarship, commensurate with the strategy and reputation of the Department and the University.</li> <li>3. To undertake teaching initiatives and other development work around teaching, learning and assessment.</li> <li>4. To play a role in Departmental, School and University activities including Departmental administrative duties as required.</li> <li>5. To play a role in external engagement and impact by contributing to professional bodies, learned societies, University partnerships, opportunities for student placement and employment, and other relevant institutions and groups, as appropriate.</li> </ol>	

## Key Tasks

### 1. Teaching, Learning and Student Support

- 1.1. Design and deliver high-quality undergraduate teaching through: lectures and seminars (Including GG2052, Political Geography and GG2053, Cities); tutorials (Year 1 Human Geography tutorials); undergraduate dissertation advising; and fieldwork (undergraduate fieldtrip).
- 1.2. Design and deliver high-quality teaching and dissertation supervision in the broad area of human geography on appropriate MSc programmes.
- 1.3. Design and deliver sound and, where appropriate, innovative approaches to the learning experience for students with the intention of challenging preconceptions and fostering debate. Develop the ability of students to engage in critical discourse, articulate self-expression and reasoned argument.
- 1.4. Plan and deliver high-quality teaching and feedback using a range of techniques to inspire and engage students.
- 1.5. Identify learning needs of students and define appropriate learning objectives.
- 1.6. Design and develop teaching materials, independently or in collaboration as required.
- 1.7. Supervise the work of students, including dissertations and field trips where appropriate.
- 1.8. Undertake and complete administrative duties required in the professional delivery of teaching.
- 1.9. Set, mark, and assess work and examinations; select appropriate assessment instruments and criteria; and provide constructive and comprehensive feedback to students.
- 1.10. Undertake Personal Tutor duties, and/or provide first-line support for sensitive issues, referring on as appropriate to services providing further assistance.
- 1.11. Adopt an approachable and accessible attitude towards students, offering student drop-in hours, informal advice etc.
- 1.12. Engage with up-to-date literature and expertise in their professional field.
- 1.13. Engage in teaching initiatives, whether internally or externally.
- 1.14. Engage in continuous professional development within and / or outside the University.
- 1.15. Develop and engage with professional values linked to respect for diverse learners, widening access, evidence-based approaches and acknowledgment of the broader context of higher education.

## **2. Leadership, Enhancement, External Engagement and Impact**

- 2.1. Attend and contribute to Departmental, School and University meetings, as required.
- 2.2. Participate in undergraduate and postgraduate recruitment, where required.
- 2.3. Take on roles related to the management of teaching in the Department, and/or participate in Department, School or University working groups or committees, as required.
- 2.4. Engage in departmental activities such as attendance at open days or departmental applicant visit days.
- 2.5. Build internal contacts and participate in internal networks for information, research purposes and to form relationships for future collaboration.
- 2.6. Participate in external networks, for example contributing to student recruitment, being active in learned societies and/or professional bodies, securing student placements, marketing the institution, facilitating outreach work.

### **Other Duties**

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the University. The post holder will be expected to undertake other duties as appropriate and as requested by his/her manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.

### **Internal and external relationships**

The following list is not exhaustive but the post holder will be required to liaise with: students, other members of academic and administrative staff within the Department, School and University, teachers in the field in other institutions, professional bodies and learned societies, and where relevant other professional or industrial contacts.

## PERSON SPECIFICATION

Details on the qualifications, experience, skills, knowledge and abilities that are needed to fulfil this role are set out below.

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**Department:** Geography

	Essential	Desirable	Tested by Application Form/Interview/Test
<b>Knowledge, Education, Qualifications and Training</b>			
Educated to PhD level in relevant field (or near to completion)	E		Application form/CV
HE Academy, or qualification in teaching, or other evidence of training for teaching at HE level.		D	Application form/CV
<b>Experience</b>			
Experience of high-quality teaching at undergraduate and/or postgraduate level in Urban and Political Geography	E		Application form/CV/interview
Experience of managing own teaching and administrative activities	E		Application form/CV/interview
Experience of academic assessment and marking	E		Application form/CV/interview
Experience of fieldwork and field course teaching		D	Application form/CV/interview
<b>Skills and Abilities</b>			
Excellent interpersonal skills, with the proven ability to teach and engage with students using a variety of different methods.	E		Presentation/Interview
Excellent communication and presentation skills, with the proven ability to communicate effectively, both verbally and in writing, with students, colleagues and external audiences.	E		Presentation/Interview
<b>Other requirements</b>			
Able to commence employment on 1st September 2025 or soon after	E		Interview
Willingness to teach and support overseas fieldwork	E		Interview